

Walla Walla Watershed Planning Area  
Project Implementation  
-WRIA 32-  
Watershed Planning Phase IV  
Project Funds  
Application Materials

October, 2006

WALLA WALLA COUNTY WATERSHED PLANNING

310 W. Poplar -Suite 201 –Walla Walla, WA 99362-2865

Telephone (509) 524-2645 • FAX (509) 527-1892

email: [info@wallawallawatershed.org](mailto:info@wallawallawatershed.org)

<http://www.wallawallawatershed.org>

**WRIA 32 Implementation Funding**

*The Watershed Planning Act under RCW 90.82.040(2)(e) and RCW 90.08.043 defines a watershed implementation grant to be administered by the local WRIA planning unit. The WRIA 32 Planning Unit, as administered by Walla Walla County is issuing a request for proposals for these funds. The Planning Unit in accordance with state code seeks to efficiently, effectively, and equitably provide grant money for small projects and seed money for large projects within the WRIA 32 Planning Area. The Planning Unit will grant phase IV funds over five years, contingent on funding. This grant seeks to fund proposals identified by the Walla Walla Watershed Plan. Proposals which, are highly prioritized in the Watershed Plan and DIP, have multiple benefits, positively affect spawning areas, have landowner partnerships, will provide continual benefits, are science-based, can be completed in one year, and have M&M strategies will be favored.*

## **SUBMISSION OF APPLICATION**

Applications may be submitted to Walla Walla County, Watershed Planning Department beginning October 31, 2006. The submission deadline for applications is **December 15, 2006 by 5:00 p.m.** Applications received after this deadline for any reason will not be considered. A downloadable electronic application form can be obtained by visiting the Walla Walla County Watershed Planning Department website at <http://www.wallawallawatershed.org/Grantopp>. For questions regarding the Project Implementation Funds, please contact the Walla Walla County Watershed Planning Department at (509)524-2645.

## **GENERAL INSTRUCTIONS**

Funding is available from the Phase IV Watershed Implementation Grant from the Washington Department of Ecology and administered by Walla Walla County. Proposals requesting more than \$85,000 dollars will not be considered, If any of the information requested on the application form cannot be supplied, please include an explanation or indicate 'Not Applicable' on your application. Additional information regarding funding criteria is included in Attachment A. Audit requirements will apply to successful project applicants. You are required to have landowner agreements in place in order for consideration. Successful applicants will be subject to providing more information and/or more detailed information prior to a contract agreement.

Required documents: Be sure to complete and include the following forms:

Application: Provide 1 hard copies and 1 electronic copy of the completed application.

Maps: Provide 1 hard copies and 1 electronic copy of a general map highlighting the location. Please provide maps on 8 ½" x 11" paper and include a legend.

Optional documents: Complete and include as necessary, maximum document size is 8.5"x11".

Photographs: Provide 1 hard copies and 1 electronic copy of all photographs you're including to aid in understanding the situation. Label each photograph and note what the picture illustrates.

*Please note: if your project is funded, pre-project and post-project photos will be required in the final report.*

Project designs: Submit 1 hard copies and 1 electronic copy. Details should match the complexity of the proposed project. The design should include reference to appropriate standards and guidelines.

## **ENVIRONMENTAL COMPLIANCE**

Environmental compliance will be the responsibility of the Project Applicant. Coordination with Department of Ecology and Walla Walla County is recommended. It is anticipated that categorical exclusions, programmatic biological opinions, and other blanket environmental compliance measures may be utilized if possible. However the Project Applicant is responsible for including all environmental compliance costs in their budget and is solely liable for meeting federal, state and local regulations. Environmental compliance expectations will be described in detail in the contract agreements for selected projects.

## **PROJECT MANAGEMENT**

Successful applicants will be required to track their selected project(s) using the EKOSystem Project Manager on a pilot basis. Information regarding EKOSystem can be found online at <http://www.eko-system.us>.

# WRIA 32 PHASE IV YEAR 2 PROJECT IMPLEMENTATION FUNDING GRANT APPLICATION

## APPLICANT / ORGANIZATION

Applicant Signature		Official Contact	Jon & Mary Campbell	
Organization	Private citizens			
Physical Address	336 McCorkle Lane, Walla Walla WA 99362			
Mailing Address	336 McCorkle Lane, Walla Walla WA 99362			
Phone	509-529-4228	Fax		E-mail
Project Name	Yellowhawk & Caldwell Creek Restoration			
Project Location	WRIA 32	County	Walla Walla	
Sub-Watershed/Stream Names	Yellowhawk Creek, Caldwell Creek			

## SUMMARY of PROJECT

### DESCRIPTION

**Yellowhawk Creek and Caldwell Creeks are tributaries of the Walla Walla River. Jon and Mary Campbell are committed to restoring approximately 5 acres of native riparian buffer on their property between these two tributary streams. If funded, this grant would be Phase 2 in their restoration program.**

**This project would install approximately 6000 sq.ft. of mulch (permeable plastic tarp) and plant 1200 native plant cuttings in these tarps. Invasive weeds (particularly reed canary grass) would be removed prior to the installation of the tarps.**

**The landowners secured a WDFW Landowner Incentive Grant in 2005 and have completed riparian buffer installation in the areas specified by that grant. Invasive blackberries were removed and mulch (permeable plastic tarp) was installed. Approximately 1700 native trees and shrubs were planted. To date, the estimated survival of the upland tree species is 95%.**

**Shortly after the project was designed, a wind storm knocked down 20 mature locust trees in the project area. While they are not native, these trees had been a major source of shade. It is now necessary to plant additional native vegetation in the areas left open by the loss of these locust trees. Also, when the original buffer was installed, irregularly-shaped areas were left unplanted due to the high cost of laying mulch (tarp) by hand and the budget constraints of the original grant. This grant would provide funds to purchase and install mulch and trees in those irregularly-shaped areas.**

**While this grant would further the work of the original restoration project, this is not a maintenance project, as the deliverables detailed in this application are distinct from those in the LIP grant.**

**BENEFITS Restoration of riparian buffer along Yellowhawk and Caldwell Creeks.**

**STATUS** This project is at the proposal phase, awaiting funding.

**CONTEXT**

This project addresses the following Management Objectives in the Watershed Plan (Section 5-3):

- \* **BW22 – Maintain productive habitat and enhance degraded habitat for salmonids in all life stages, with emphasis on bull trout and steelhead.**
  - \* **Protect and enhance riparian areas**
- \* **BW24 – Protect and enhance surface water quality for designated uses, with an emphasis on protection for fish and supporting aquatic biota**
  - \* **Lower water temperature where feasible**
- \* **BW25 – Expand available summer habitat for juvenile salmon that are lower in the basin by reducing instream temperatures and increasing thermal connectivity to cooler upstream habitat where possible.**
  - \* **Enhance riparian vegetation and canopy cover on mainstem and tributary streams.**

The Watershed Plan lists the following as Priority Protection and Restoration Areas (Table 10-1):

- \* **Yellowhawk Creek**

The Walla Walla Sub-basin Plan identifies the following as Priority Protection Areas (p. 168):

- \* **Riparian areas on Yellowhawk Creek**

The Snake River Recovery Plan identifies lack of large woody debris, reduction or elimination of riparian function, and high water temperatures among key limiting habitat factors affecting salmon recovery in the region (p. 206) and for WRIA 32 (Table 4-12, pp. 207-208). The Action Plan (Section 7.0) places “Improve Riparian Areas” as the #1 or #2 priority approach to restore seven of the eight limiting factors (Table 7-1, pp. 278-279).

Additional partners: agencies, landowners, volunteers?

**The Tri-State Steelheaders will provide technical support. WDFW will provide technical support. Local colleges (Whitman, Walla Walla) will provide volunteer labor.**

Please list affected landowner(s): Federal, Local, Private, State, or Tribal: **Private.**

For each landowner explain the agreement that is in place.

**The landowners are the project sponsors.**

When known and as necessary, identify the staff, consultants, and subcontractors that will be designing and implementing the project, including their names, qualifications, roles and responsibilities. If not yet known, describe the selection process.

**The Tri-State Steelheaders will provide technical support.  
WDFW staff will provide technical support.**

**PROJECT FUNDING/BUDGET**

*(Other state funds will not be acceptable as match)*

Overall Project Implementation Funding requested in this application: **\$ 10,000**  
Total sponsor match/in-kind cost share contribution (10% required): **\$ 6,000**  
Total cost of project (match & project implementation funding requested): **\$ 16,000**

**FY 2007 (Through June 30, 2007)**

BUDGET BY ELEMENT	Requested	Match	Total
1. SALARIES	\$ _____	\$ _____	\$ _____
2. BENEFITS	\$ _____	\$ _____	\$ _____
3. CONTRACTED SERVICES	<u>\$8000</u>	\$ _____	<u>\$8000</u>
4. TRAVEL	\$ _____	\$ _____	\$ _____
5. EQUIPMENT	\$ _____	\$ _____	\$ _____
6. GOODS/SERVICES	<u>\$2000</u>	\$ _____	<u>\$2000</u>
7. OVERHEAD	\$ _____	\$ _____	\$ _____
8. IN-KIND	\$ _____	<u>\$6000</u>	<u>\$6000</u>
<b>TOTAL BUDGET BY ELEMENT</b>	<u>\$10,000</u>	<u>\$6,000</u>	<u>\$16,000</u>

**TOTAL REQUEST FOR FISCAL YEAR (07) \$10,000**

**FY 2008 (July 1, 2007 – December 31, 2007)**

BUDGET BY ELEMENT	Requested	Match	Total
9. SALARIES	\$ _____	\$ _____	\$ _____
10. BENEFITS	\$ _____	\$ _____	\$ _____
11. CONTRACTED SERVICES	\$ _____	\$ _____	\$ _____
12. TRAVEL	\$ _____	\$ _____	\$ _____
13. EQUIPMENT	\$ _____	\$ _____	\$ _____
14. GOODS/SERVICES	\$ _____	\$ _____	\$ _____
15. OVERHEAD	\$ _____	\$ _____	\$ _____
16. IN-KIND	\$ _____	\$ _____	\$ _____
<b>TOTAL BUDGET BY ELEMENT</b>	\$ _____	\$ _____	\$ _____

**TOTAL REQUEST FOR FISCAL YEAR (08) \$0**

**TOTAL REQUEST FOR FISCAL YEAR (07-08) \$10,000**

**PARTNERSHIPS: COST SHARE and LANDOWNERSHIP**

Matching Funds or In-Kind Contributions					
Individual/ Organization	Description	Cash cost share or In- Kind	Secured or pending	If pending, until when?	\$ Amount/Value
Jon & Mary Campbell	Landowners	In-kind	Secured	N/A	\$4000
Whitman College	Volunteers	In-kind	Pending	Funding approval	\$1500
Tri-State Steelheaders	Technical support, volunteer mgmt	In-kind	Secured	N/A	\$500
Estimated Project Cost share (must be 10% of total project cost):					\$6,000

## SCOPE OF WORK

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**PROJECT TITLE: Yellowhawk and Caldwell Creek Restoration**

**PROJECT GOAL: Eliminate invasive weeds. Create native riparian buffer.**

**PROJECT PURPOSE/NEED: Provide riparian buffer function for water quality, adult salmonid migration, and for rearing of juvenile steelhead. Improve upon existing buffer, which was planted in 2006 through a WDFW grant. By improving the buffer, new trees will contribute shade to areas that are currently open and allowing invasive weed growth. These weeds threaten the buffer which has already been installed.**

### TASKS

(FY 07 ends June 31, 2007 FY 08 begins July 1, 2007 Please estimate funding that will be spent in each fiscal year  
The period of this RFP is through December 31, 2007.)

#### **Task 1. Site preparation**

##### ACTIONS:

- Weed control. Mechanical and/or manual preparation of field for revegetation.

##### DELIVERABLES:

- FY 07 Field is prepped for planting.
- FY 08 N/A

##### COMPENSATION:

- FY 07 Estimate \$8000
- FY 08 N/A

#### **Task 2. Plant native trees and shrubs.**

##### ACTIONS:

- Plant native trees using volunteers and/or contract labor.

##### DELIVERABLES:

- FY 07 1200 native trees and shrubs planted.
- FY 08

##### COMPENSATION:

- FY 07 Estimate \$2000. Dependent on size and source of plants. Dependent upon means of labor.
- FY 08 N/A

## ATTACHMENT A

*Additional information regarding application policies and criteria*

### **Purpose:**

Grant funding is provided for projects which seek to implement the Walla Walla Watershed Plan, for a list of plan actions review Section 11 of the WRIA 32 Walla Walla Watershed Management Plan and Section 3 of the WRIA 32 Detailed Implementation Plan available online at <http://www.wallawallawatershed.org/wplan.html>.

### **Framework:**

To meet the Purpose, the Framework in this section will be applied to proposals for funding by using standardized criteria for identifying projects consistent with the Walla Walla Watershed Plan using two levels of preliminary criteria.

**First Level screening criteria:** Will identify criteria essential to the fulfillment of Department of Ecology intent, and Watershed Plan fulfillment, i.e. identified in Watershed plan or DIP, located within the WRIA 32 planning area, at least 10% match, cost proposal of less than \$85,000, completion of scope of work by December 31, 2007, administrative abilities and County consistency requirements.

**Second Level screening criteria:** accomplishment of Watershed Plan objectives as determined by: prioritization in the detailed implementation plan, location within MSA, mSA, or imminent threat, multiple significant benefits, protection and maintenance conditions, landowner/volunteer partnerships, proposal validity, and the professional opinion of proposal merit (IWG Members).

**Additional screening criteria to be considered at Planning Unit level:** community support, tribal needs, and consideration of the number and budget as a percentage of total funding available of recommended projects.

### **Project Selection:**

The Walla Walla County Watershed Planning Staff will conduct First Level screening, based on First Level criteria. The Walla Walla Basin Implementation Working Group (IWG) will conduct Second Level screening of the projects based on Second Level criteria. First level screening of proposals will be to eliminate projects that are not consistent with criteria (accept/reject). Second level screening of proposals will be to score projects against each other. Once the Second Level screening is complete, a ranked list of final projects with Score Matrix results will be brought forth to the WRIA 32 Watershed Planning Unit for review and consideration. It is intended that additional screening criteria may be considered at the Planning Unit level. Once the Planning Unit selects the proposals for consideration, the recommendation for contracting will be submitted to the Walla Walla County staff to negotiate a contract agreement with the recommended applicant(s) to the extent that grant funds are available.

### **Project Implementation and Reporting:**

**Objective:** Implement projects with documentation in compliance with Federal, State and Local regulations (including landowner agreements, SEPA/NEPA, NHPA, Clean Water Act, and others as required). Projects will be tracked using the EKOSystem Project Manager on a pilot basis. Documentation of expenditures, progress and quarterly reporting to Walla Walla County and Washington State Department of Ecology.

### **Timeline:**

Oct-Dec 2006:	Advertise for project sponsors to submit proposals
Jan 2007:	Technical and Planning Unit review, ranking and selection of projects
Jan-Feb 2007:	Draft and finalize contracts with Proposal Applicants
Feb-Dec 2007:	Proposal implementation, environmental compliance and reporting
Dec 31, 2007:	Proposals completed