

Walla Walla Watershed Planning Area  
Project Implementation  
-WRIA 32-  
Watershed Planning Phase IV  
Project Funds  
Application Materials

October, 2006

**KROMM RIPARIAN RESTORATION  
Tri-State Steelheaders**

**WALLA WALLA COUNTY WATERSHED PLANNING**

310 W. Poplar -Suite 201 –Walla Walla, WA 99362-2865

Telephone (509) 524-2645 • FAX (509) 527-1892

email: [info@wallawallawatershed.org](mailto:info@wallawallawatershed.org)

<http://www.wallawallawatershed.org>

**WRIA 32 Implementation Funding**

*The Watershed Planning Act under RCW 90.82.040(2)(e) and RCW 90.08.043 defines a watershed implementation grant to be administered by the local WRIA planning unit. The WRIA 32 Planning Unit, as administered by Walla Walla County is issuing a request for proposals for these funds. The Planning Unit in accordance with state code seeks to efficiently, effectively, and equitably provide grant money for small projects and seed money for large projects within the WRIA 32 Planning Area. The Planning Unit will grant phase IV funds over five years, contingent on funding. This grant seeks to fund proposals identified by the Walla Walla Watershed Plan. Proposals which, are highly prioritized in the Watershed Plan and DIP, have multiple benefits, positively affect spawning areas, have landowner partnerships, will provide continual benefits, are science-based, can be completed in one year, and have M&M strategies will be favored.*

## SUBMISSION OF APPLICATION

Applications may be submitted to Walla Walla County, Watershed Planning Department beginning October 31, 2006. The submission deadline for applications is **December 15, 2006 by 5:00 p.m.** Applications received after this deadline for any reason will not be considered. A downloadable electronic application form can be obtained by visiting the Walla Walla County Watershed Planning Department website at <http://www.wallawallawatershed.org/Grantopp>. For questions regarding the Project Implementation Funds, please contact the Walla Walla County Watershed Planning Department at (509)524-2645.

## GENERAL INSTRUCTIONS

Funding is available from the Phase IV Watershed Implementation Grant from the Washington Department of Ecology and administered by Walla Walla County. Proposals requesting more than \$85,000 dollars will not be considered, If any of the information requested on the application form cannot be supplied, please include an explanation or indicate 'Not Applicable' on your application. Additional information regarding funding criteria is included in Attachment A. Audit requirements will apply to successful project applicants. You are required to have landowner agreements in place in order for consideration. Successful applicants will be subject to providing more information and/or more detailed information prior to a contract agreement.

Required documents: Be sure to complete and include the following forms:

- Application: Provide 1 hard copies and 1 electronic copy of the completed application.
- Maps: Provide 1 hard copies and 1 electronic copy of a general map highlighting the location. Please provide maps on 8 ½" x 11" paper and include a legend.

Optional documents: Complete and include as necessary, maximum document size is 8.5"x11".

- Photographs: Provide 1 hard copies and 1 electronic copy of all photographs you're including to aid in understanding the situation. Label each photograph and note what the picture illustrates. *Please note: if your project is funded, pre-project and post-project photos will be required in the final report.*
- Project designs: Submit 1 hard copies and 1 electronic copy. Details should match the complexity of the proposed project. The design should include reference to appropriate standards and guidelines.

## ENVIRONMENTAL COMPLIANCE

Environmental compliance will be the responsibility of the Project Applicant. Coordination with Department of Ecology and Walla Walla County is recommended. It is anticipated that categorical exclusions, programmatic biological opinions, and other blanket environmental compliance measures may be utilized if possible. However the Project Applicant is responsible for including all environmental compliance costs in their budget and is solely liable for meeting federal, state and local regulations. Environmental compliance expectations will be described in detail in the contract agreements for selected projects.

## PROJECT MANAGEMENT

Successful applicants will be required to track their selected project(s) using the EKOSystem Project Manager on a pilot basis. Information regarding EKOSystem can be found online at <http://www.eko-system.us>.

# WRIA 32 PHASE IV YEAR 2 PROJECT IMPLEMENTATION FUNDING GRANT APPLICATION

## APPLICANT / ORGANIZATION

Applicant Signature		Official Contact	Brian Burns		
Organization	Tri-State Steelheaders				
Physical Address	216 N. Roosevelt St.				
Mailing Address	PO Box 1375				
Phone	(509) 529-3543	Fax	same	E-mail	tssbb@charterinternet.com
Project Name	Kromm Riparian Restoration				
Project Location	Touchet River, at river mile two.			County	Walla Walla
Sub-Watershed/Stream Names	Touchet River				

## SUMMARY of PROJECT

### DESCRIPTION

A landowner on the lower Touchet River is working with NRCS to install a CREP buffer on approximately one-half mile of river bank. A previous landowner had cleared most of the riparian vegetation on the site, leading to bank erosion problems on two meanders of the river. The eroding banks have made about 400 feet of stream bank ineligible for CREP.

The Tri-State Steelheaders are working with the landowner to remedy the eroding banks by installing large woody debris (LWD). Structures such as engineered log jams or rootwad revetments would stabilize the bank, making the property CREP eligible, and would provide in-stream habitat lacking in this reach of the Touchet. CREP plantings would re-establish up to 8.5 acres of riparian buffer.

We propose to complete the design, engineering, and permit work necessary for this project. We are not asking for construction funds in this proposal (construction could not be completed by the 12/31/07 implementation deadline). With the completed plans resulting from this project, we will secure other funding to complete the construction of the project in 2008.

### **BENEFITS** (what issues will this funding address)

This project will provide the design, engineering, and begin permitting necessary to address:

- Eroding stream banks (sedimentation)
- CREP eligibility (leading to riparian restoration)
- Addition of LWD to the river (creating in-stream habitat)
- Stream channel stability one mile upstream of the HWY 12 bridge

This project will also:

- Facilitate the securing construction funding

- Provide assistance to an enthusiastic landowner interested in riparian restoration
- Lead to a project visible from HWY12
- Lead to a CREP buffer continuous with the upstream and downstream neighbors' CREP buffers

**STATUS** (is the proposal currently underway, have any agreements, approvals or preliminary measures been completed?)

The proposal is waiting upon funding. Engineering and design work can begin immediately upon funding.

**CONTEXT** (Explain the relevancy of this project to the Watershed Plan and if applicable the Walla Walla Subbasin plan , Snake River Salmon Recovery plan, etc.)

The project site is in the Lower Walla Walla/Touchet Implementation Area of the Watershed Plan. This project is consistent with objectives BW22 and LWWT2 as noted in Table 11-5, Action 20, on page 11-36.

Excerpt from Table 11-5 of Walla Walla Watershed Plan:

Action (non-prioritized)	Supported Objectives	Location	Lead Agency(s)	Description	Schedule <sup>1</sup>	Cost <sup>2</sup>
20	BW22 LWWT2	Entire IA	WWCCD and WDFW	Expand riparian enhancement (including CREP participation) and implement site-specific BMPs (e.g., placement of large woody debris, long-term recruitment from riparian planting, etc.) for restoration of degraded riparian areas and streams.	By 2020	Medium

Additional partners: agencies, landowners, volunteers?  
In this proposal, the landowner is the only partner.

Please list affected landowner(s): Federal, Local, Private, State, or Tribal: Private

For each landowner explain the agreement that is in place (agreements must be in place for project consideration)?

See attached landowner acknowledgement.

When known and as necessary, identify the staff, consultants, and subcontractors that will be designing and implementing the project, including their names, qualifications, roles and responsibilities. If not yet known, describe the selection process.

Brian Burns is the project manager for the Tri-State Steelheaders. He will be responsible for all project tasks and administration, and supervision of any Steelheaders' staff working on the project. The cultural resources inventory and engineering and design work will be awarded through a competitive bid process.



**PARTNERSHIPS: COST SHARE and LANDOWNERSHIP**

Matching Funds or In-Kind Contributions					
Individual/ Organization	Description	Cash cost share or In- Kind	Secured or pending	If pending, until when?	\$ Amount/Value
Tri-State Steelheaders	Project sponsor	Cash	Secured		3,500
Estimated Project Cost share (must be 10% of total project cost):					10%

## SCOPE OF WORK

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### **PROJECT TITLE: Kromm Riparian Restoration**

### **PROJECT GOAL:**

**Complete design, engineering, and permit applications for installation of LWD on the lower Touchet River, providing in-stream habitat and leading to riparian restoration through CREP.**

### **PROJECT PURPOSE/NEED:**

**The project purpose is to complete design, engineering, and permit applications to install LWD on the lower Touchet River. Completion of the project will lead to a request for construction funding and to riparian restoration through CREP.**

## TASKS

(FY 07 ends June 31, 2007 FY 08 begins July 1, 2007 Please estimate funding that will be spent in each fiscal year  
The period of this RFP is through December 31, 2007.)

### **Task 1. Design & Engineering**

#### ACTIONS:

- Place advertisement and/or send bid requests to qualified engineering firms.
- Receive and review bids.
- Draft contract.
- Award contract.
- Project meetings with landowner, biologists, engineers.
- Review project progress.
- Receive completed plans.

#### DELIVERABLES:

- FY 07 Early level design work, may include survey work.
- FY 08 Complete engineered construction plans.

#### COMPENSATION:

- FY 07 Dependent upon expenses and staff time, subject to the above budget.
- FY 08 Dependent upon expenses and staff time, subject to the above budget.

### **Task 2. Cultural Resources Inventory**

#### ACTIONS:

- Place advertisement and/or send bid requests to qualified consultants.
- Receive and review bids.
- Draft contract.
- Award contract.
- Project meetings with landowner and consultant.
- Receive report.
- Forward report to CTUIR and OAHP for 30 day comment period.

#### DELIVERABLES:

- FY 07

- FY 08 Cultural resources inventory for the project site
- CTUIR and OAHP notified for comment.

COMPENSATION:

- FY 07 Dependent upon expenses and staff time, subject to the above budget.
- FY 08 Dependent upon expenses and staff time, subject to the above budget.

**Task 3. Submit Permit Applications**

ACTIONS:

- Submit JARPA for Corps, WDFW, Ecology, and WW County permits.
- Consult with NMFS and USFWS.
- Request SEPA exemption.

DELIVERABLES:

- FY 07 Early communication with all agencies listed above.
- FY 08 Completed permit applications on file with agencies listed above.

COMPENSATION:

- FY 07 Dependent upon expenses and staff time, subject to the above budget.
- FY 08 Dependent upon expenses and staff time, subject to the above budget.

## ATTACHMENT A

*Additional information regarding application policies and criteria*

### **Purpose:**

Grant funding is provided for projects which seek to implement the Walla Walla Watershed Plan, for a list of plan actions review Section 11 of the WRIA 32 Walla Walla Watershed Management Plan and Section 3 of the WRIA 32 Detailed Implementation Plan available online at <http://www.wallawallawatershed.org/wplan.html>.

### **Framework:**

To meet the Purpose, the Framework in this section will be applied to proposals for funding by using standardized criteria for identifying projects consistent with the Walla Walla Watershed Plan using two levels of preliminary criteria.

**First Level screening criteria:** Will identify criteria essential to the fulfillment of Department of Ecology intent, and Watershed Plan fulfillment, i.e. identified in Watershed plan or DIP, located within the WRIA 32 planning area, at least 10% match, cost proposal of less than \$85,000, completion of scope of work by December 31, 2007, administrative abilities and County consistency requirements.

**Second Level screening criteria:** accomplishment of Watershed Plan objectives as determined by: prioritization in the detailed implementation plan, location within MSA, mSA, or imminent threat, multiple significant benefits, protection and maintenance conditions, landowner/volunteer partnerships, proposal validity, and the professional opinion of proposal merit (IWG Members).

**Additional screening criteria to be considered at Planning Unit level:** community support, tribal needs, and consideration of the number and budget as a percentage of total funding available of recommended projects.

### **Project Selection:**

The Walla Walla County Watershed Planning Staff will conduct First Level screening, based on First Level criteria. The Walla Walla Basin Implementation Working Group (IWG) will conduct Second Level screening of the projects based on Second Level criteria. First level screening of proposals will be to eliminate projects that are not consistent with criteria (accept/reject). Second level screening of proposals will be to score projects against each other. Once the Second Level screening is complete, a ranked list of final projects with Score Matrix results will be brought forth to the WRIA 32 Watershed Planning Unit for review and consideration. It is intended that additional screening criteria may be considered at the Planning Unit level. Once the Planning Unit selects the proposals for consideration, the recommendation for contracting will be submitted to the Walla Walla County staff to negotiate a contract agreement with the recommended applicant(s) to the extent that grant funds are available.

### **Project Implementation and Reporting:**

**Objective:** Implement projects with documentation in compliance with Federal, State and Local regulations (including landowner agreements, SEPA/NEPA, NHPA, Clean Water Act, and others as required). Projects will be tracked using the EKOSystem Project Manager on a pilot basis. Documentation of expenditures, progress and quarterly reporting to Walla Walla County and Washington State Department of Ecology.

### **Timeline:**

Oct-Dec 2006:	Advertise for project sponsors to submit proposals
Jan 2007:	Technical and Planning Unit review, ranking and selection of projects
Jan-Feb 2007:	Draft and finalize contracts with Proposal Applicants
Feb-Dec 2007:	Proposal implementation, environmental compliance and reporting
Dec 31, 2007:	Proposals completed